

CER/GD/07: KEBS CERTIFICATION BODY (KEBS-CB)- NDT PERSONNEL CERTIFICATION SCHEME

SUMMARY STEPS TO NDT PERSONS CERTIFICATION

Step 1:

The candidate shall fill out the application form, upload CV, academics certs, professional certs and proof of experience and make all payments (application, qualification, and certification fee) as guided in the IMS system for each category as guided by the Personnel certification officer. KEBS reserves the right to revise the fees.

Step 2:

The Personnel certification officer shall review the uploaded documents in the IMS and confirm if the minimum requirements/prerequisite are met by the applicant. If the application meets the prerequisites, the application proceeds to the next step. If does not meet prerequisites, it's returned to the applicant to correct where necessary.

Step 3:

The candidate shall sign the Exam Candidate Non-Disclosure Agreement and the Code of Conduct for NDT personnel in the IMS system.

Step 4:

Successful applicants shall agree on the dates to do the test with the personnel certification officer. i.e. practical and written exam.

Step 5:

Conducting of the examination (general + specific + practical)

Marking & evaluation of the exam (the documents here will include exam scripts) if it is a pass, the process proceeds to next stage, if not, the exam is repeated.

Step 6

The results shall be uploaded to the IMS system and the candidate notified by the IMS system.

Step 7

Results and other documentation shall be presented to the decision-making committee for the award of certification through the IMS system.

Step 8

The successful NDT personnel shall sign a five-year contract with the Kecs certification Body with effect from the date of decision-making.

Step 9

Successful NDT personnel will access the certificate through the IMS system

Step 10

Monitoring shall be done regularly through the NDT personnel Log or as guided in the contract.

Step 11

Recertification

This has to be done after five years as per the standard.

MINIMUM REQUIREMENTS FOR THE APPLICANTS

1. Technical training in welding/basic welding and safety training or
2. welder's qualification test certificates for previous work done or
3. At least 2 years' experience with recommendation from employer
4. National identification card
5. Resume
6. Passport photo