APPENDIX BB
ADOPTION PROPOSAL FORM

**CPR183/F15**

**KENYA BUREAU OF STANDARDS**

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| **Document Type:** | **Adoption proposal- TC 200 GOVERNANCE OF ORGANIZATIONS** |
| **Dates:** | Circulation date | Closing date |
| 2024-01-17 | 2024-02-18 |
| **TC Secretary** | **This form shall be filled, signed, and returned to Kenya Bureau of Standards for the attention of otienow@kebs.org** |

The Kenya Bureau of Standards intends to adopt the International Standards as detailed here below: -

1. **Number: ISO 37000 :2021**

**Title:** Governance of organizations — Guidance

**Scope:** This document gives guidance on the governance of organizations. It provides principles and key aspects of practices to guide governing bodies and governing groups on how to meet their responsibilities so that the organizations they govern can fulfil their purpose. It is also intended for stakeholders involved in, or impacted by, the organization and its governance.

It is applicable to all organizations regardless of type, size, location, structure or purpose.

1. **Number: ISO 37002:2021**

**Title:** Whistleblowing management systems — Guidelines

**Scope:** This document gives guidelines for establishing, implementing and maintaining an effective whistleblowing management system based on the principles of trust, impartiality and protection in the following four steps:

a) receiving reports of wrongdoing;

b) assessing reports of wrongdoing;

c) addressing reports of wrongdoing;

d) concluding whistleblowing cases.

The guidelines of this document are generic and intended to be applicable to all organizations, regardless of type, size, nature of activity, and whether in the public, private or not-for profit sectors.

1. **Number: ISO 37004:2023**

**Title:** Governance of organizations — Governance maturity model — Guidance.

**Scope:** This document gives guidance on evaluating the establishment of governance conditions and on the application of governance principles with consideration for the [ISO 37000](https://www.iso.org/obp/ui/en/#iso:std:iso:37000:en) key aspects of practice. It sets out the concept of governance maturity and its measurement and provides a governance maturity measurement framework, associated governance maturity scale and a governance maturity model.

This document is applicable to all types and sizes of organizations no matter their location.

1. **Number: ISO/TS 37008:2023**

**Title:** Internal investigations of organizations — Guidance

**Scope:** This document gives guidance on internal investigations within organizations, including:

— the principles;

— support for investigations;

— establishment of the policy, procedures, processes and standards for carrying out and reporting on an investigation;

— the reporting of investigation results;

— the application of remedial measures.

This document is applicable to all organizations regardless of type, size, location, structure or purpose.

1. **Number: ISO 37301:2021**

**Title:** Compliance management systems — Requirements with guidance for use

**Scope:** This document specifies requirements and provides guidelines for establishing, developing, implementing, evaluating, maintaining and improving an effective compliance management system within an organization.

This document is applicable to all types of organizations regardless of the type, size and nature of the activity, as well as whether the organization is from the public, private or non-profit sector.

All requirements specified in this document that refer to a governing body apply to top management in cases where an organization does not have a governing body as a separate function.

**We are therefore seeking views from potential users in respect of the same. The Standards are available at the Kenya Bureau of Standards Information Centre. Please tick and fill your preference of the listed option. (If the spaces provided are not enough, please attach a separate** sheet of paper).

Adoption acceptable as presented.

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Adoption proposal not acceptable because of the reason(s) below

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Our Recommendations are as follows

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Name and Signature (of respondent): ................................................

Position (of respondent): .....................................

On behalf of ......................................................................................... (Name of organization)

Date .........................................................................

**NOTE:** Absence of any reply or comments shall be deemed to be an acceptance of the proposal for adoption and **shall constitute an approval vote**.